Printing from a cell phone or tablet (Apple)

Instructions for Installing *Smart Alec App*

In *Settings* connect to our wifi internet. The name is BPLibrary.

Open *Safari* and read the terms and conditions. Scroll down and click on *Continue to the Internet.*
Navigate to the Library’s website
https://bridgetonlibrary.org

Use the Navigation dropdown to find *Printing*.

Choose *Printing* and then *Done*. 
Choose the link to sign up for Printing

To sign up, choose *First Time User.*
A 14 digit number will be automatically generated as your card number for printing. Take note of that number.

Enter your Email address. You can also use your cell phone number to register. Using your email address is highly recommended instead.

Choose **Submit** when finished.

After successfully registering you will see the following. Wait until the App is installed before logging in.
Go to the App Store.

1. click on Search
2. Search for Smart Alec
3. Install App
Open **Smart Alec App** and allow access to your location. This is to show you all nearby Libraries that use the app. (First time you open the app).

Enter your email address that you used to register with Smart Alec. You can alternatively use the Library card number that was assigned to you when you registered. Then click on **Sign In**.

Note: The Library **does not** use PIN Numbers.
Comprise Technologies, Inc ("Comprise", "we", "us" or "our") is committed to respecting and protecting the accuracy, confidentiality and security of your personal information, and wants you to feel secure when visiting our website (the “Website”), downloading our mobile device applications (the “Mobile Apps”), and using our services (the “Services”). This Privacy Policy sets out our policies concerning the collection, use, disclosure and protection of personal information we receive from individuals using the Website, the Mobile Apps or the Services.

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Main Screen of **Smart Alec**.
Documents that show in the white area are documents that have been sent to our print release station. (Currently no documents have been sent).

Read and **Accept** the terms of use.
(First time you open the app).
Go back to your home screen and choose *Photos*

Choose the photo that you want to print.
A sample photo has been selected in the illustration to the left.

Choose the **Send to** icon

Scroll left to find the **Print** icon. Choose **Print**.
DO NOT try and select a printer. Instead pinch and enlarge the photo.

After the photo has been enlarged. Again choose the Send To icon
Now choose *Smart Alec Print.*

Choose *Send* and wait for the photo to be sent to our Print Release Station.
Go Back to the *Smart Alec App* to see the list of items that have been sent to our Print Release Station.

Log into the Print Release Station at the Library with the same email or number that was assigned to you when you signed up for *Smart Alec*.

From there you can print your items.
Printing from Mail

Choose **Mail** icon

Choose and open the email that you want to print. In this example it’s an email from Microsoft Corporation.

Choose the **Arrow**
Choose **Print**

DO NOT try and select a printer. Instead pinch and enlarge the photo.
Choose the **Send To** icon

Now choose **Smart Alec Print.**
Choose **Send** and wait for the email to be sent to our Print Release Station.

Go Back to the **Smart Alec App** to see the list of items that have been sent to our Print Release Station.

In the example to the left we can see the original Photo that we sent and the email above it. In this example the email is 7 pages.

Log into the Print Release Station at the Library with the same email or number that was assigned to you when you signed up for **Smart Alec**.

From there you can print your items.